

CS 104 - Software Applications
Fall 2008

Assignment 05 – Working With Formulas And Functions

Due: Wednesday, Oct 15th.

Read Excel Tutorial 2 & 3.

Work through Case Problem 2 starting on page EX 155.

Save your document using the filename given in each exercise.

Modify the file name such that it is in the following format:

CS104-A05- **YOURNAME-FILENAME**

YOURNAME should be your name & **FILENAME** should be the original name indicated in the assignment. For instance, if the text said to save the file as **Perfect Spreadsheet.xlsx** my final filename would be:

CS104-A05-Jonathan Pikalek-Perfect Spreadsheet.xlsx

Upload the file to Moodle.

The case problem will be graded using the following rubric:

Description	Pts
The Documentation sheet contains the standard documentation text No typographical errors were introduced	1
The WizardWorks Order Form workbook contains two sheets: Documentation and Order Form	1
The Customer, Date, and Order No. information matches the information shown here	1
Final shipping choice should be standard	1
The Customer Order information matches the information shown in text	2
Charges are calculated using an IF function	3
Subtotal is calculated using a SUM function	2
Discount is calculated using an IF function	3
Sales tax is calculated by multiplying the value in F29 by .05	2
Shipping charge is calculated using an IF function, and shipping method is noted in cell G31	3
File name is correct	1
TOTAL POSSIBLE POINTS:	20