

CS 104 - Software Applications  
Fall 2008

Assignment 02 – Creating Word a Document  
Due on Monday, Sept 15th.

Read pages WD 1-37 in the Office 2007 text.

Work through Case problems 1-4 on pages WD39-43 (10 pts each).

Save your documents using the filenames given in each exercise.

Create a zip file (compressed folder) titled: CS104-A02-NAME (refer to pages FM16-17 if you need help making a zip file)

Rename the file such that NAME is your last name.

Place a copy of the documents you made for the four case problems in the zip file.

Upload the file to Moodle.