

STUDENT INFORMATION

Name	Concordia ID
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Do not complete form if

- If you are increasing a SELF or Private loan for a loan amount greater than the amount you originally applied for. **You will be required to complete a "NEW" application with the lender for the additional amount.**
- If you are increasing a SELF or Private Loan to a greater amount than the school certified and lender has disbursed all or a portion of your loan. **You will be required to complete a "NEW" application with the lender for the additional amount.**
- If you are increasing a Parent PLUS loan. Additional PLUS loan must be requested by the parent that is taking out the PLUS loan.

Note: Not all loan adjustments can be made and may require additional action on your part. If your request requires you to complete a "NEW" application or requires additional information we will contact you by e-mail or phone with instructions on what you need to do.

LOAN/WORK STUDY ADJUSTMENTS

CANCELLATIONS

I request that my loan be **cancelled**. (please check all that apply)

Subsidized Stafford Unsubsidized Stafford SELF PLUS Private/Alternative

REDUCTIONS

I request that my loan be **reduced** to (list amount)

Subsidized Stafford _____ Unsubsidized Stafford _____
 SELF _____ PLUS _____
 Private/Alternative _____

RETURNS

I request that my loan funds be **returned** to the lender (list amount)

Subsidized Stafford _____ Unsubsidized Stafford _____
 SELF _____ PLUS _____
 Private/Alternative _____

NOTE: Please be certain that you want to return these loan funds prior to submitting this request! Once your loan funds have been returned, it is likely we will not be able to get them back without you reapplying for the loan.

INCREASES

I request that my loan be increased to (list amount)

Subsidized Stafford _____ Unsubsidized Stafford _____
 SELF _____ Private/Alternative (please list program name) _____

WORK STUDY ADJUSTMENTS

CANCELLATIONS

I request that my loan/work study be **cancelled**. (By checking "YES" I am aware that I will be prohibited from working in any on campus position during this academic year.)

YES

REDUCTIONS

I request that my work study be **reduced** to (list amount) _____

I request that the Concordia College Financial Aid Office make the above change(s) to my loan/work study.

STUDENT SIGNATURE

Signature	Date
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Return form to: CONCORDIA COLLEGE FINANCIAL AID OFFICE
 901 8TH ST S
 MOORHEAD MN 56562

Phone: (218) 299-3010
 Toll Free: (800) 699-9897
 Fax: (218) 299-3025

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