

Transcript Analysis Fee for Minnesota Licensure Evaluation

A fee of \$50 is assessed for the service of transcript analysis for Minnesota Licensure Evaluation done by the Concordia College Department of Education. The fee must be sent in the form of a check made out to Concordia College. Indicate "Dept. of Education Transcript Analysis" in the memo line. Please print a copy of this page and send it and the check to:

Business Office
Concordia College
901 S. 8th St.
Moorhead, MN 56562.

Once the check and form is received, this form will be sent to the chair of the Department of Education and the process of licensure evaluation can begin.

Date form and check sent:

Your name and address

Date form and check received and Chair of Education Department notified:

For Office Use Only:
01-001-230-000-310