

APPLICATION FOR SUMMER STUDY GRANT

Deadline for applications: One week after Spring mid-semester recess

Program description: The college awards grants to assist faculty members in summer study activities related to their professional growth, such as attendance at a university summer session, participation in special summer institutes, seminars, conferences or short courses, and/or expenses related to a research project. Funds may be used for transportation, housing and food away from home, and study costs for the applicant, but may not be used to offset costs to the applicant's family, nor to supplement the applicant's salary. Individual awards will not exceed \$1,250.

Eligibility: Faculty members with appointment through the following academic year are eligible.

Application process: Answer the questions below on separate paper, submitting your application to the Professional Growth Committee, c/o Academic Affairs office.

Award criteria: The Professional Growth Committee makes award decisions for Summer Study Grants, examining first the quality of the application. Among applications of comparable quality, priority will be given to proposals that cannot be supported by any other available funding program; in particular, awards for conference attendance will be made only for compelling reasons. Priority will also be given to applicants who have not received previous grants or awards. Please note, too, that these grants have supported individual faculty growth, and have not been used to support curricular or program development.

Accountability: A brief report on funded activities is due to the division chair by October 1 of the next fall semester.

Name _____ Date _____

1. Outline summer study planned. Give school, if appropriate; courses planned; any other information which would be relevant. Please describe, if applicable, how the proposed program or activity would augment or enhance any work currently underway.
2. Estimate the costs of this program. Remember that the subsidy is intended to pay program costs only; it is not intended to pay family expenses or to be used as a supplement to an applicant's salary.
3. List previous Summer Study grants, Bush grants, Centennial Scholars grants, and Dovre Center grants received from Concordia College, including the years received and amounts awarded.